
CLINICAL RESEARCH CONTINUING EDUCATION SERIES



Florence eBinders and UVA Research

March 12, 2024

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THE UNIVERSITY OF VIRGINIA SCHOOL OF MEDICINE AND SCHOOL OF NURSING MAINTAINS A RECORD OF PARTICIPATION FOR SIX (6) YEARS.



DISCLOSURES:

THE SPEAKERS:

JENNIFER GREENE - BSN, CCRC - SENIOR COMPLIANCE MANAGER
ONCORE, CRCONNECT AND FLORENCE SYSTEMS.

VIRGINIA KELLY - BSN, UVA FLORENCE ADMIN,
UVA CRCONNECT ADMIN, FLO PRO ADVANCED.

JOHN FLEMMONS - UVA FLORENCE ADMIN, UVA ONCORE ADMIN,
FLO PRO ADVANCED, ONCORE CRM & ADMIN.

HAVE NO PERSONAL OR PROFESSIONAL FINANCIAL RELATIONSHIPS WITH
A COMMERCIAL ENTITY PRODUCING HEALTHCARE GOODS OR SERVICES.

THE PLANNING COMMITTEE MEMBERS:

KATIE REA - MSCR, BSN, RN, CCRC

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Activity Code: 150827

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BE FOUND [HERE](#).**



FLORENCE eBINDERS AND **UVA** RESEARCH

AGENDA – March 12, 2024

- Speaker Introductions.
- What is Florence eBinders?
- Florence eBinders Workflow.
- Florence eBinders Access Timeline.
- Florence eBinders Training and Support.

Jennifer Greene - BSN, CCRC - Senior Compliance Manager
OnCore, CRConnect and Florence Systems.

Virginia Kelly – BSN, UVA Florence Admin, UVA CRConnect 2
Admin, Flo Pro Advanced.

John Flemmons – UVA Florence Admin, UVA OnCore Admin,
Flo Pro Advanced, OnCore CRM & Admin.

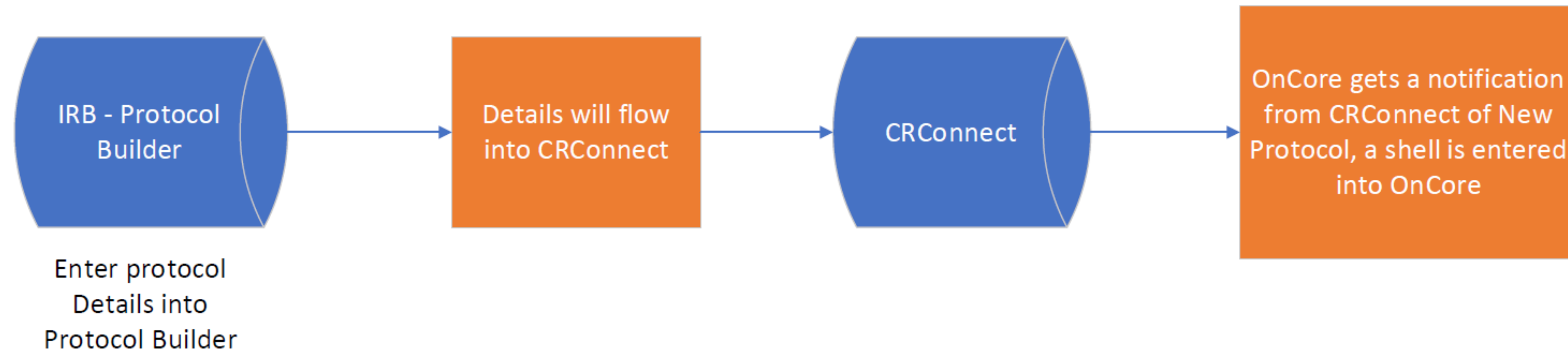
For the last year, a dedicated group of CRCs, Regulatory Coordinators, Department Managers, and representatives from OnCore and CRConnect have been working on the implementation of an electronic regulatory system that will be used for clinical research studies conducted within the UVA School of Medicine.

Florence eBinders is designed to replace physical binders and paper forms, giving clinical research teams an efficient and compliant way to electronically sign, manage, store, and collaborate on study documents.

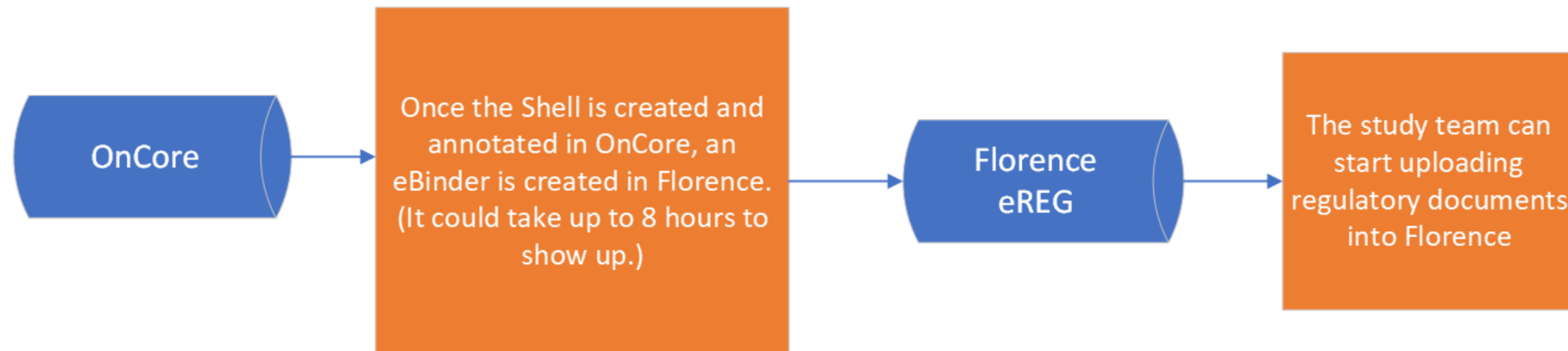
Features include:

- **Remote data access** - Access study binders and files from anywhere in a secure, user-friendly way.
- **Electronic signatures** - Study teams no longer need to physically transport paper documents from person to person or utilize *DocuSign*. **Signatures in eBinders are 21 CFR Part 11 compliant.**
- **Remote monitoring** - Monitors are given access to the files they need, signed subject consents, protocol consents, and most importantly – **documents which contain PHI!**
- **Streamlined document updating** - Upload documents once and file them in multiple study binders.
- **OnCore integration** – The OnCore Team will facilitate the creation of “shell” protocols to sync with eBinders, making it easier to begin uploading protocol regulatory documentation at protocol start-up.

IRB Protocol Builder → CRConnect2 → OnCore



OnCore → Florence eBinders



Production – Florence - PROD

UAT (Test) – Florence - TEST

FLORENCE ADMIN PRO TIPS:

Delete is not your friend! – The delete action in Florence eBinders is final. The absence of any file back-up makes this a daunting recovery (rebuilding is the only option).

Obsolete Folder is your friend! – Creating an OBSOLETE folder is an alternative to deletion. Moving outdated Docs/Protocols to an OBSOLETE folder makes recovery more manageable.

Uploads are not working documents – Document uploads in Florence eBinders are graphic files with application icon representations. Hyperlinks, copy/cut and paste, and general editing are restricted.

Principal Investigator/Physician Training:

Electronic signature training – 10 minute video. No certificate, email florencesupport@uvahealth.org attesting the video has been viewed.

<https://vimeo.com/460557722/1ea97a577c>

Study Staff Training:

Research scribes, CRCs, and **PI/Physicians that need full access to the site (optional)**. Usually 2-4 hours to complete all 11 modules and the quiz. Email a copy of the Florence certification to florencesupport@uvahealth.org

[eISF Training for Study Staff \(florencehc.com\)](https://www.florencehc.com)

Ancillary Staff Training:

Ancillary Staff Training (view only access) – 20 minute training. Email a copy of the Florence certification to florencesupport@uvahealth.org

[View Only Training for Ancillary Roles \(florencehc.com\)](https://www.florencehc.com)

UVA FLORENCE ACCESS TIMELINE

Contact UVA Florence Support for training information
Email: florencesupport@uvahealth.org

Complete Florence Academy Modules (11) or Videos
Email your Florence certificate to: florencesupport@uvahealth.org

Schedule A Zoom Onboarding with UVA Florence Support
An overview of Florence eBinders within the UVA Research scope

UVA Florence eBinders Access
Florence eBinders access issued with roles and permissions

Continued Support @ UVA
1-434-297-5757 (x7-5757, option 3)
Florencesupport@uvahealth.org
Tuesday Drop-in Hours 10 am-11:30 am

Continued Support @ Florence
1 (888) 829-0896
Support@florencehc.com
Florence Office Hours

Contact UVA Florence Support:

Email Support: Florencesupport@uvahealth.org

Call UVA Florence Support: 1-434-297-5757 (x7-5757, option 3)

Every Tuesday Drop - in Hours: 10 am-11:30 am

<https://virginia.zoom.us/j/95347178709?pwd=MIh0bk1ONzdoV0dTZWw0Q3BIWENmUT09>

Contact Florence Support:

Email Florence Support: support@florencehc.com

Call Florence support: +1 (888) 829-0896

Florence Office Hours:

<https://florencehealthcare.zendesk.com/hc/en-us/articles/18725335771027-Florence-Office-Hours>

John Flemmons

Switch Product

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Need Help?

For help with locating team-specific documents, team-specific training, access, permission questions, etc, please contact:

- florencesupport@uvahealth.org or call 434-297-5757

For help with Florence system, please continue to the [Florence Help Desk here](#)

THANK YOU!

QUESTIONS?

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